

Sustainability and Transformation Plan Meetings: JW had distributed details of the consultative meetings and gave details of the meeting she attended. The five STP 'high impact areas' for change are still being developed and widened. One additional 'area' discussed was end of life care. You can still 'have your say' by attending one of the meetings, by email or letter.

Practice Briefing for the PPG :

PC took up her role as Practice Manager on 12 Dec. She provided an outline of her previous experiences within the health service and was looking forward to her time with the EBMC.

Building Works : PC advised that the much delayed completion of building works and handover will now take place on 03.02.17.

New Facilities: The use of the new facilities will mean that the EBMC will remain open late on certain days of the week to enable pre-planned Rushcliffe patient appointments / treatments, outside the patient's normal working hours.

New Services : A Fracture Liaison Clinic will be provided, the details of which will be passed to CH for distribution via the Village and other local Magazines.

An Ultrasound Service may also be available in the near future.

CC suggested that details of these and other new / expanded services be 'drip fed' to the media only as and when they have been established.

New Team Members : A Dispensary Manager and Nurse Manager have recently been appointed

Parking at EBMC : All staff have been advised that, on completion of the building works, no on-site staff parking will be permitted. As a result, more parking spaces will be available for visiting patients.

Retention of Files / Records / Communications: The personal computer hardware and software held by the Secretary is used to create and store the majority of PPG documentation, communications, data and records. Other files may be held by the Chair, the Treasurer and in the case of the patient survey, by RM. To consolidate, retain and secure all of our essential records, it has been proposed that the PPG consider the purchase of a laptop with MS Windows OS and a MS Office Suite for use by future secretaries. CC indicated that the EBMC might consider funding a laptop but not the Microsoft Office Suite.

VPPG Website Link – MyPPG: The potential use of this ‘forum’ to enhance communication between the PPG Committee, Virtual Members and patients was of concern due to the manner in which exchanges occur on ‘social media’ type forums. It was agreed that PC would review the present PPG proposed communication document.

Have Your Say – OTC Medications – Bingham Meeting 31.01.17: Location Bingham Library 2.15 – 3.45. As most of the prescribed medications are supplied via the EBMC dispensary to patients, a change in respect of OTC items via a pharmacy is made more difficult for the patient, in particular the housebound.

The Herbert Protocol: The missing person report sheet makes eminent good sense, particularly in respect of persons known to be suffering with dementia. JO will make the EB Care Group aware and propose that they encourage its use by the closest family member / carer / friend of the individual.

Any Other Business:

PPG Display : CC suggested that Diabetes and Bone Health might be the main topics. JS and GS indicated that they would carry this forward.

Action Plan : MH advised that the current plan is about to expire. RM and MH agreed to prepare a draft new action plan for the balance 2017 and present at the next meeting

Village Show : Participation in the Village Show was discussed when matters of cost and insurances were considered. GS agreed to make further enquiries on the matter.

Representation on PPG : PC advised that she would be an EBMC representative on the PPG and JB will also continue to be so. Together with CC, we now have three.

Appointment Sign-In Screen : It was commented that patient sign-in has not been operational on a number of occasions in recent weeks.

Alternate Medications : Many regularly prescribed medications are now being dispensed by EBMC in alternate presentations from different suppliers. This is due to alternate sourcing recently employed. To reduce any patient concern, it was suggested that when medications are being provided, dispensary staff pre-alert patients of the changes in presentation.

Date and Venue of Next Meeting : 8th March at the EBMC

The Meeting Closed at 7.00 pm