

# East Bridgford Medical Centre Practice Participation Group

## Minutes of the Meeting Held on Tuesday 3<sup>rd</sup> October 2017

**Present:** Jackie Wheeler (Chair)      Julie Sutherland (Min, Secretary)  
                  Johanne Bloor                      John O'Hare  
                  Gillian Stevens                      Heather Rodrick  
                  Rex Barnett                              Dr C. Cope (Part of meeting)

**Apologies:** C. Henwood, C. Habieb, C. Sykes, A. Whincup, M Handy

**Minutes of Last Meeting :** These were agreed and signed by the Chair.

### **Matters Arising From the Minutes:**

***New EBMC Services Notification via Village Mags.*** JW had notified the village magazine and will contact CH to clarify future notifications. JW to ask CH for details of any other publications we can use locally

***PPG Content on the EBMC Website:*** JO'H to talk to Sue about content for the website. AW has been consulted

***PPG Communication with VPPG Document:*** Newsletter did not go out to VPPG. JB to find out why. JS to amend and send out direct to Sue (JB to send JS Sue's email address)

***Feedback from Healthy Bones event:*** Unfortunately cups were broken and John kindly replaced them. Everyone felt that the event went well and the organisation was good. 45 people attended which is the highest attendance at an event. Lessons learnt were that tables could have been collapsed and put away  
Lots of people asked relevant questions and felt that the event was very informative. JW did highlight a concern that some patients have had an adverse reaction to the treatment and it was felt that this was important to feedback. HR felt that a consultation before the infusion to highlight possible side effects would have helped her

***Feedback from PPG conference:*** 4 members went to the event JW, JS, GS and CH  
There were a lot of presentations and a lot of information to digest. The GP presentation was particularly daunting in terms of cost savings that are looming. It was useful to hear how other PPG's are working with their practices and confirmed that we are on the right track. There is another event on 1<sup>st</sup> November 2017

**Action Plan – 2017 / 2018:** We need to begin to plan the 2018 Patient Survey. Richard and Chris H did it last time but they are not available now. JW to talk to CH about how they completed the survey and JB to talk to the practice to see what information would be useful for them to have in the next survey instead of continuing to ask the same questions.

It was mentioned that maybe in 2018 a smaller survey is done targeted at the VPPG  
JW and JB to feedback at the next meeting

**Practice Briefing to the PPG:**

JB reported that a new part time nurse is starting in November called Claire

**Flu Clinic:** Clinics are on 7<sup>th</sup> and 21<sup>st</sup> October. 8.30 to 11.30am

Members will be available to talk to patients and update information as needed around data information and VPPG

**Future Events:** Displays are working well to support special events/health days

Next displays – World Mental Health Day 10<sup>th</sup> Oct and COPD day 16<sup>th</sup> Nov

JS to complete displays and RB to drop off leaflets for the display

We felt that a display with members names and minutes would be beneficial for the future and a You Said/We Did display to run alongside Friends and Family feedback  
Leaflets need organising and displaying – to be brought forward to the next meeting

**AGM feedback:** 1 member of the public attended

**Other Business:** AW to source a laptop for JS

Christmas meal #Thursday 14<sup>th</sup> December at The Royal Oak – GS to book

Can you let JW know if you can attend

JO'H would like future bank statements to be sent to him – practice needs to agree to this

**Date, Time & Venue of Next Meetings:-**

14<sup>th</sup> Nov 5pm EBMC meeting room

9<sup>th</sup> Jan 5pm EBMC meeting room

20<sup>th</sup> Feb EBMC meeting room

**The Meeting Closed at 6.15 pm**