

# East Bridgford Medical Centre Practice Participation Group

## Minutes of the Meeting Held on Tuesday 20<sup>th</sup> February 2018

**Present:** John O'Hare (Chair) Julie Sutherland (Min, Secretary)  
Heather Rodrick Rex Barnett  
Andrew Whincup

**Apologies:** J. Wheeler, C. Habieb, J. Bloor, M. Handy, G. Stevens, C. Cope

**Minutes of Last Meeting :** These were agreed and signed by the Chair.

### Matters Arising From the Minutes:

- Minutes of meeting of 14.11.2017 – **JS to bring to next meeting**
- Alternate e-mail address for PPG – **AW to update at next meeting**
- Jo has reviewed the coding/procedure for notifications in PPG
- Winter newsletter – **JS to complete and add Kings Fund video link. AW to send update from practice to JS**
- The action plan was adopted
- Health Event – Aw advised that Self Help and Healthy Living would be the topic of the first event and mental health later in the year

### Action Plan:

Health Event 12<sup>th</sup> May 2018. The topic will be Self Help and Healthy Living. We talked about some ideas for different presentations at the event. It was suggested that The Rushcliffe Ambulance Service, Community Pharmacist, CPR training and a presentation from a practice GP would work well. **HR and AW to look to put together a programme for the event by the end of March. JOH said he would support this too**

Patient Survey – John was keen to use the national survey on a local scale and this is still a possibility. We need to get a copy of it. **AW to look for a copy of the National Survey.** Julie proposed that it might be more beneficial if we asked the GP's if there was anything specific that they needed to know within a local survey. **AW to ask GP's and feedback at next meeting**

The COPD display is to be taken down and Julie is going to put up a display about Ovarian Cancer in March and Bowel Cancer/IBS in April

## **Practice Briefing:**

There has been a new member of staff in the dispensary who has started her training. New reception staff have settled in well to their roles and Andrew talked about the possibility of another practice nurse if there is a demand for this

## **AOB:**

There is a PPG conference on 7<sup>th</sup> June (PPG week) 10am to 2pm at Rushcliffe Arena. 4 members of the PPG can attend. Unfortunately Andrew is unable to attend that week. **Please let JW know if you would like to attend the event**

NHS 70<sup>th</sup> Year Celebrations – **Please let JW know if you have any ideas for celebrations**

John fed back about a 97 year old patient who following a leg ulcer had treatment and dressings by the District Nurse but was never followed up and she is unable to travel. The members of the PPG noted this concern and AW said he would make the practice aware that this had happened

End of meeting 18.10

Next meeting 3<sup>rd</sup> April 5pm EMBC meeting room